

SAMPLE MIDTERM ACTION PLAN

Student's name: _____

Instructor's name: _____

Course number and title: _____

Advisors name _____

Student's grade:

✓ D

Date of meeting with student: _____

You have received a 50 and a 20 on the midterm (there was a vocabulary/grammar section & book questions section where you could use your notes and the book). You have three 0's where you turned in blank homework. You stated that you forgot.

Summary of action plan:

While I usually do not accept late work, I will accept the following late assignments:

Cloze 17/18

KMS p. 39

KMS p. 40

Your homework and test grades have been low throughout the semester. I believe you need to take advantage of the tutoring lab which is open Monday - Thursday, 7 pm until 10pm in SAC 1221. During tutoring sessions, I would like you to bring completed homework assignments, including Cloze and Kim Marshall Stories (KMS) and review you answers with the tutor. The tutor should sign the top portion of your homework assignment to demonstrate that this has been reviewed.

To assist you in studying for vocabulary tests, I would like you to use the Academic Word Power Level 4 website (http://elt.heinle.com/cgi-telt/course_products_wp.pl?fid=M20b&discipline_number=301&product_isbn_isbn=0618397744&subject_code=VAI02) flashcards section to study and the tutorial quizzes section to demonstrate his progress.

Unit 4 by (date)

Unit 5 by

Unit 6 by

Unit 7 by

Once each quiz is completed, you should email your results to me at: [faculty member@gallaudet.edu](mailto:faculty_member@gallaudet.edu)

I will keep your academic advisor informed of your results.

Instructor's signature

Student's signature