



# Transformative Times with Workday

Official newsletter of Workday Student Project



## Overview

In this issue we will share some more testimonial videos from new perspectives in the project team in Community Spotlight. With the Project Update, we will give a further insight into the various groups that make up our large project team called workstreams. As well as give an update of where things are with most of them. In Deep Dives & Highlights, we will share a look at an upcoming feature called Academic Plans and highlight important dates for the upcoming Move to Production 1 (MTP-1). In Events and resources, we'll walk through where to find, and how to add to our FAQ.

## What's inside this issue:

- Community Spotlight
- Project Update
- Highlights & Deep Dives
- Events & Resources



## Community Spotlight

### Empowering Students on their Academic Journey

\* Previous version of this newsletter misspelled Mary Perrodin-Singh, please accept our apologies.

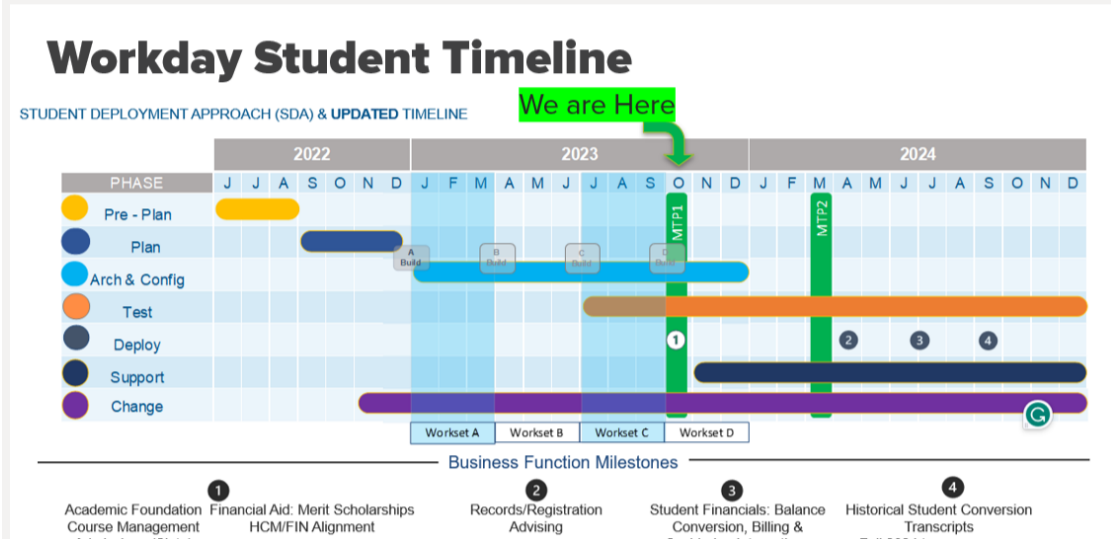
Mary Perrodin-Singh- Shares her excitement about reducing errors so students can graduate on time. More importantly, how this will empower students to own their college experience, leaving more time to focus on engaging with and supporting students and their success.

Miako Villanueva- Also shares a look at what is exciting about empowering the students. Providing more clarity on what's needed in order to support students. And especially the idea of further centralizing data into a Student Portal.



## Project Update

### Where are we now?



### Terminology-Workstreams

To better comprehend our future Project Updates, we must first establish a common understanding of certain terminology frequently used by our various Workday Teams and by Huron, our consulting agency shepherding us through this process to its conclusion.

The term "Workstream" refers to groups that manage specific modules and areas within Workday. These groups are organized into three primary categories we'll be reporting on going forward: Functional, Technical, and Cross-Functional.

Recall from our debut issue where we clarified the concept of a workset. We encourage a refresher read. We've completed workset A, moved on to B, and now we're tackling workset C. Be sure to delve deeper into the accomplishments of these work streams via Workset C.

#### Functional:

Workset C has certainly kept us on our toes, with a primary focus on integrating Slate with Workday. This includes reviewing and utilizing mass option processes to streamline application decisions, as opposed to addressing them individually. Tasks will continue on Slate, with users marking off their requirements as usual. The mass decision-making process can be operated manually or scheduled to make decisions within Workday, enabling student matriculation. This decision is crucial in creating a student record. Additionally, we have worked on simplifying the student accommodation process to enhance the student experience, ensuring students receive the necessary support promptly to thrive at GU! Student records have been under review for leave of absence and withdrawal processing, with efforts to digitize and adhere to the best practices. Advising has analyzed and configured Academic Plans and requirement overrides.

- Recruiting & Admissions Workstream
  - Focused on testing and integrations from Slate to Workday Student
  - Application Decisioning process using the Mass Operations Management Process
- Academic Foundations & Student Core
  - Continued to review and configure the new student accommodations request process and centralization.
- Student Records & Curriculum
  - Reserved Seating Rules for Course Sections
  - Leave of Absence & Student institutional request and return processing for students
- Academic Advising
  - Reviewed and Configured Academic Requirement Overrides & launching Academic Progress Evaluations
  - Continued to review Student Cohorts & Advisor Assignments
- Student Financials
  - Credit Memos & Refund Processing
  - Student Payment Precedence Groups
- Financial Aid
  - Disbursement schedules & proration rule
  - Student External Site Configurations
  - Financial Aid Self Service Configuration for Students

#### Technical:

Our Technical teams have been cleansing and converting the data from Bison to Workday for students. This includes:

- Data Conversion
  - Continued data conversion efforts for courses, course sections, student applications, student matriculations, course registration, academic override, program of study snap shots, student completion records, and external education institutions
  - Over 60+ configurable tasks loaded into tenant at 100% success rate
  - 95% security setup loaded into tenant. The remaining 5% needs manual setup and has been complete
- Integrations
  - 14 Financial Aid integrations and 4 Student Records Related Integrations** (moved to MTP2 )
  - Workset B & C (Current): 12 Integrations that are Built, Tested and will be part of the current migration to Sandbox/Production

#### Change Experience:

Throughout the entire project there is a workstream responsible to help prepare the campus for all the changes. This includes communications, learning, and engagement with all of you!

- Kicked off the Staff and Faculty Change Champions! These members are employees who volunteered or were nominated by peers to promote a culture of change with the Workday Student Implementation.
- Are you interested in becoming a Change Champion sign up here! [Workday Student: Engagement Form](#)
- Continued to draft job aids for Faculty, Staff, and students
- Continued to develop in person learning curriculum for hands on training activities for Faculty, Students, and Staff

## Highlights & Deep Dives

### Academic Plans in Workday

With a student-centric design, Workday Student allows new and continuing students to create Academic Plans that are based on their selected program of study. Students no longer need to retain a paper-based plan of study to identify courses and/or requirements that satisfy their academic requirements. Academic planning will be available in a digital format through Workday Student and available at any time for students and advisors. Thus, enhancing the student experience and gaining real-time requirements needed to satisfy their program of study right from the start!

Students will also be able to use their Academic Plans to create and save schedules to be used during registration. This functionality will help students plan registration and stay on track for graduation. The Academic Plan reflects the status of the courses planned as enrollment changes throughout the educational journey.

### Benefits of Academic Plans

- Increased collaboration between student and advisor
- Automated assignment of initial Academic Plans upon matriculation
- Elimination of paper-based processes
- Consolidated and consistent experience across Gallaudet University

We will update you on this promising opportunity to serve our students better. Stay tuned for further information!

### MTP 1 Reminder

As part of the process of building all the student modules, we will be releasing new functionality in a rolling manner.

The first of these happens soon!

**October 30, 2023**

*What does this mean for you?*

From **10/27/2023 at 6pm ET to 10/30/23 12:01 am ET** Workday will be unavailable. If you are working over the weekend, you will not be able to log your time. For those who may need to track their time outside of Workday during this maintenance window, we kindly request that you coordinate with your supervisors for alternative arrangements.

We will inform the community when it is available again for your use.

## Events & Resources

### FAQ's

Take a look on our [Website for more our Frequently Asked Questions](#). These are being continually updated monthly. If you have a question, feel free to send it through the contact form.